

Combinations of home leave with education grant travel

No minimum time lapse is required between these travel entitlements. If a staff member wishes to combine home leave and education grant travel for a child, you should look favourably upon the request. However, the lump sum option for home leave under the education grant is currently only available when there is a clear round trip to the recognized place of residence (under home leave), in addition to another round trip to the duty station (under education grant). (Please refer to Example 1).

Any triangular travel combining entitlements should be handled through issuance of tickets. Alternatively, at the staff member request, a home leave lump sum could be paid based on HL liability (duty station/place of residence/duty station), but this amount would cover the full itinerary, i.e. with no additional payment to the staff member for the deviation. Please refer to the attached diagrams illustrating such cases (Example 2).

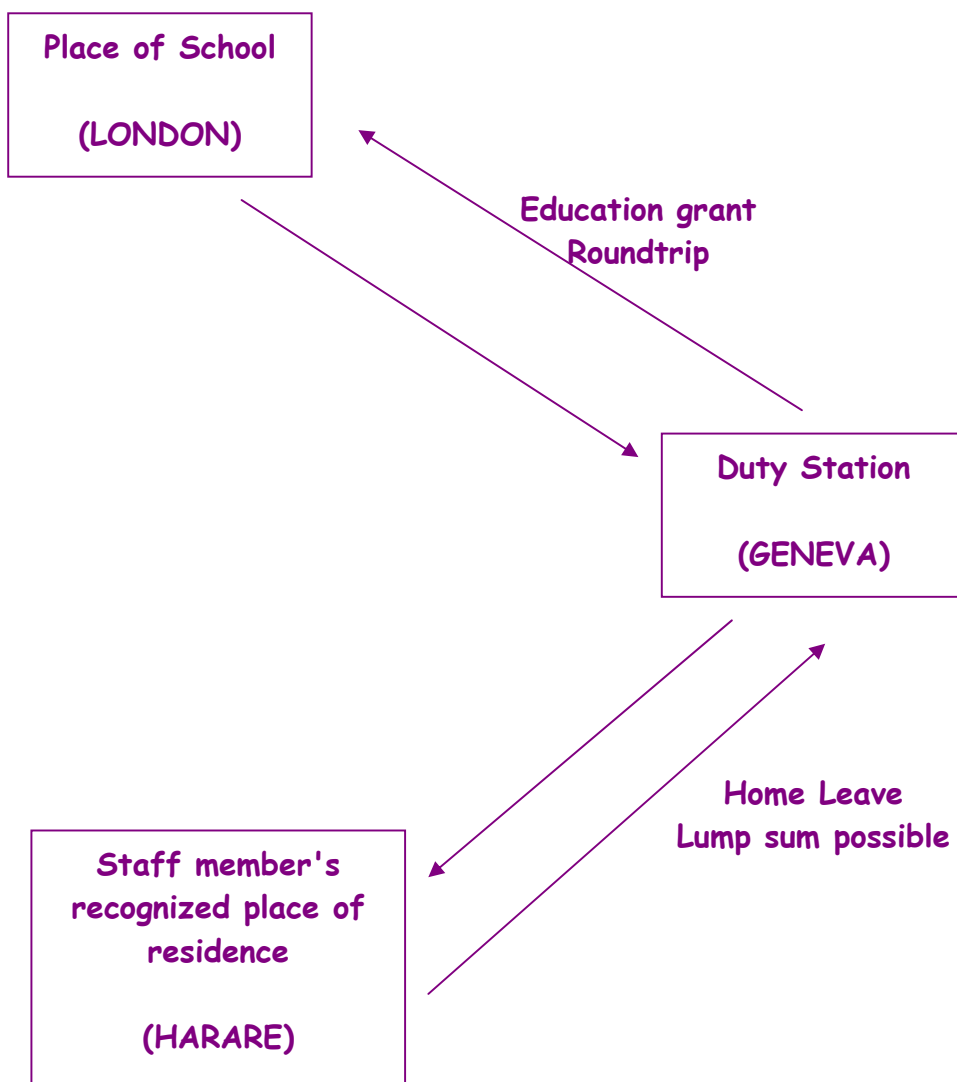
N.B. There is no lump sum option when a child combines first leg of home leave travel with one-way entry into school, because it is not a round trip, i.e. the child does not return to his point of departure.

Combining home leave with duty travel

The same principles apply to a combination of home leave with duty travel. (See Examples 3 & 4).

EXAMPLE 1
**HOME LEAVE & ROUND TRIP EDUCATION
GRANT TRAVEL**

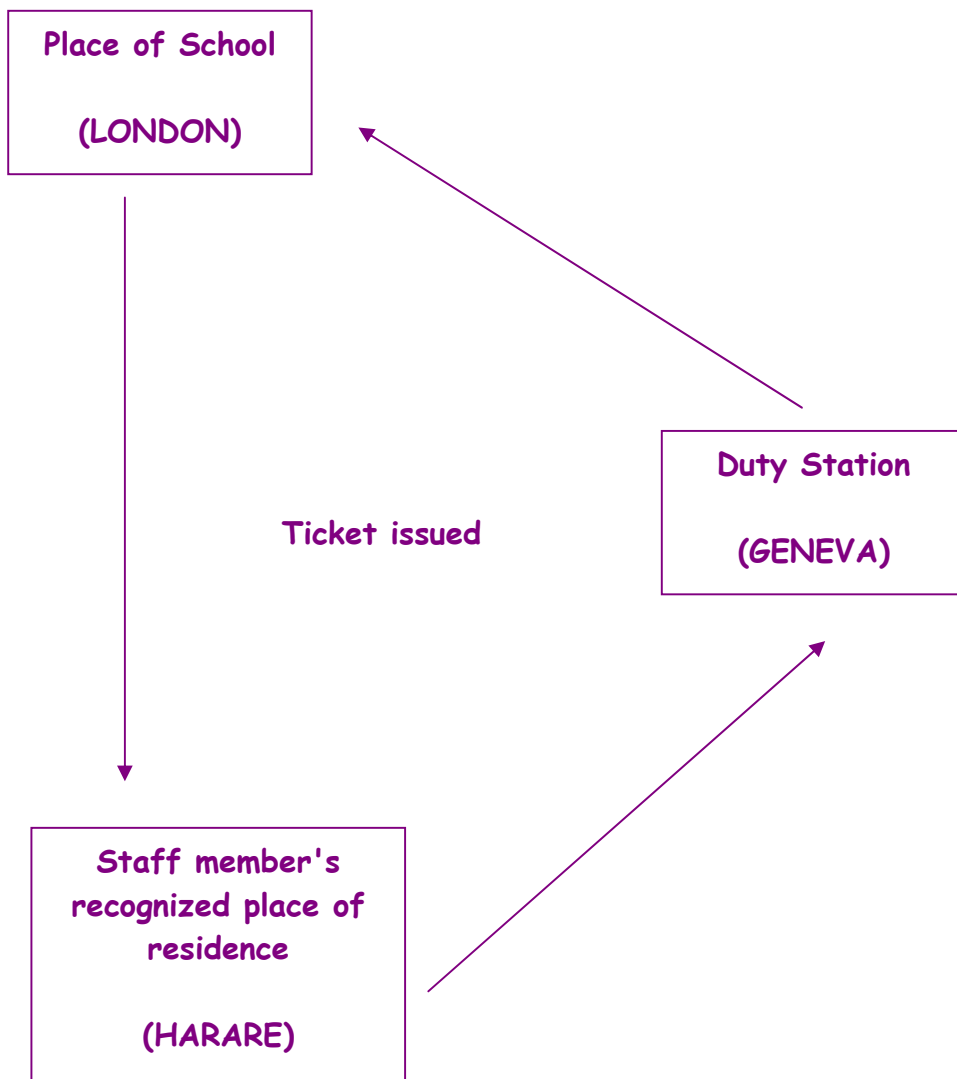
Lump sum option applies



EXAMPLE 2

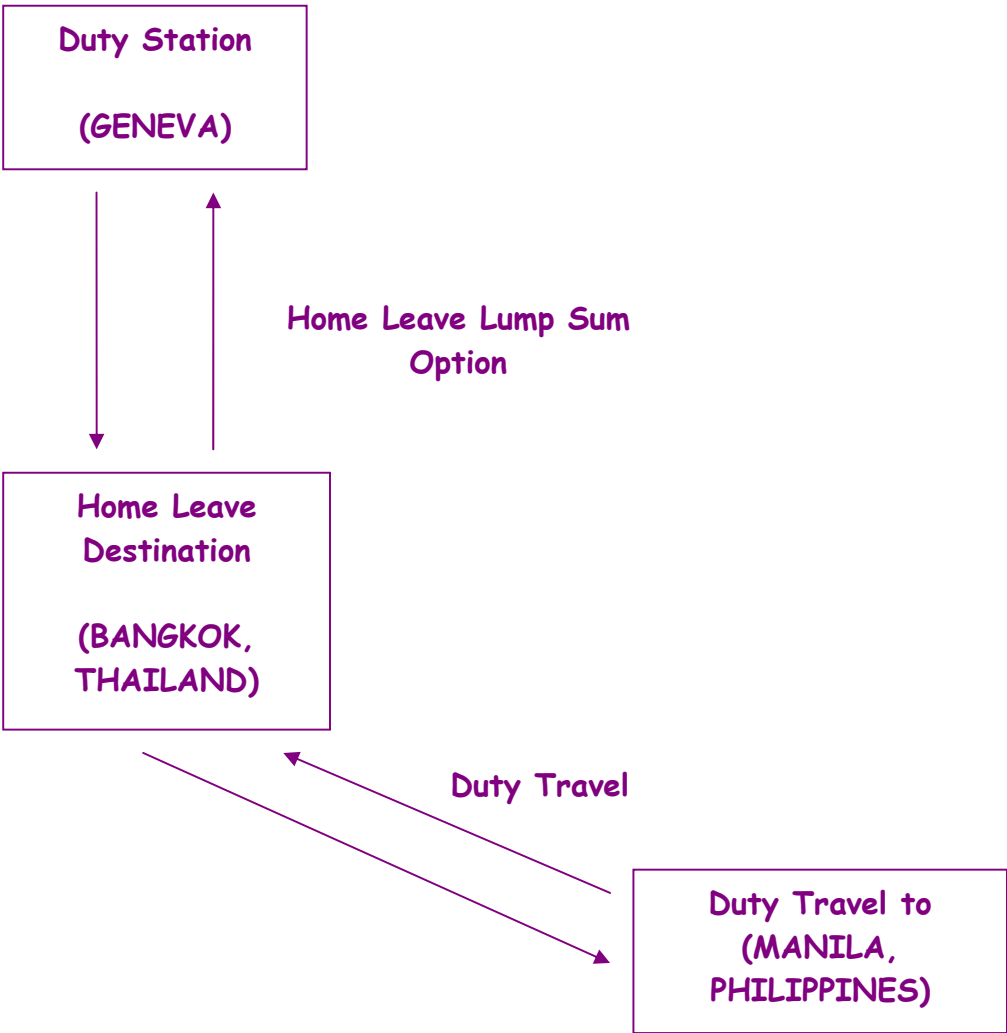
COMBINED HOME LEAVE & EDUCATION GRANT TRAVEL

No Lump Sum or ONLY Home Leave Lump Sum Option



EXAMPLE 3

HOME LEAVE COMBINED WITH DUTY TRAVEL



EXAMPLE 4

HOME LEAVE COMBINED WITH DUTY TRAVEL (MISSION)

Tickets issued: Lump Sum not applicable or ONLY Lump Sum no supplementary reimbursement for travel deviation

